OTERO ONLINE BOOKSTORE

How To Order Course Materials



Log into your myOJC account to access your dashboard.



Select **Student** located on the left-hand side of the screen under the dashboard menu.



Scroll to the section titled **Student Schedule** and select **eCampus Bookstore** to direct you to the order screen.

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Courses you're enrolled in will automatically populate. Choose your purchasing options and select **Add to cart**. On the next page, review your order and select **Proceed to Checkout**.



Begin the check out process by choosing a **shipping option**. You can choose to **Ship to Campus** or enter the address where you would like your books to be shipped.



Select your method on the payment screen: credit/debit card or PayPal. Select **Continue** to review. If a rental is selected, a credit card is required for collateral and will not be charged unless the book is returned damaged or not returned. On the next page, select **Place Order** to receive your confirmation.