

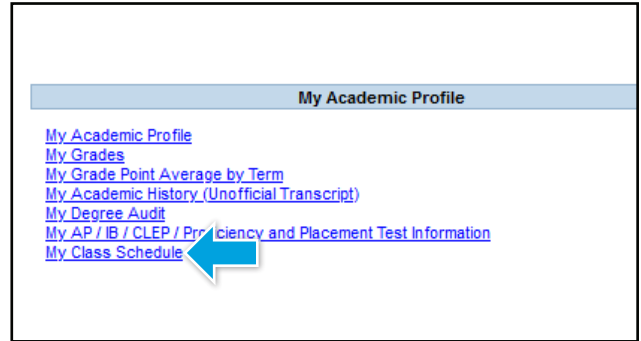
How To Order Course Materials

1



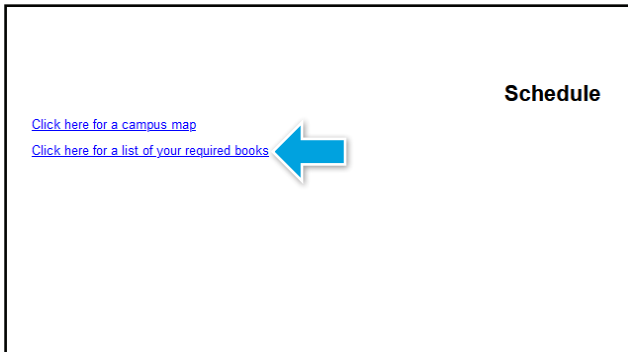
Log in to your **MyElmhurst** account and select **BlueNet**.
Select the **Student** icon.

2



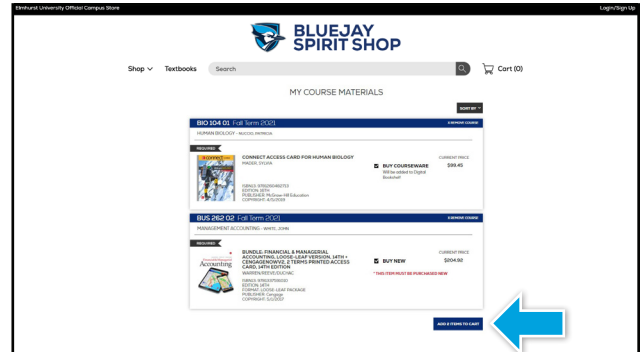
Select the **My Class Schedule** link and then select a term.

3



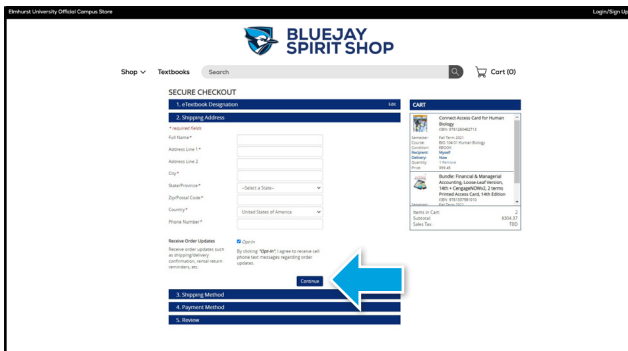
Select **Click here for a list of your required books**.

4



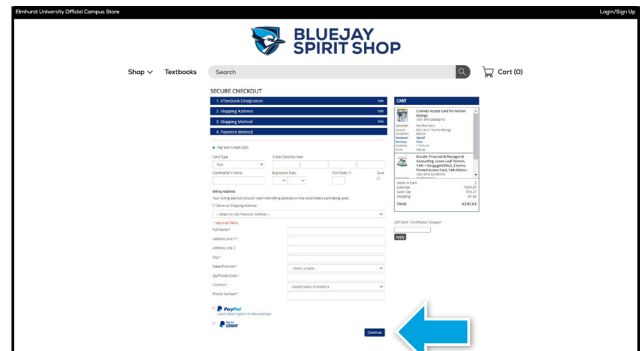
Courses you're enrolled in will automatically populate.
Choose your purchasing options and select **Add Item to Cart**. On the next page, review your order and select **Proceed to Checkout**.

5



Begin the checkout process by entering your shipping address. Select **Continue** to choose your shipping method.

6



Select your method on the payment screen: credit/debit card, Book Voucher, or PayPal. Select **Continue** to review. If a rental is selected, a credit card is required for collateral and will not be charged unless the book is returned damaged, or not returned. On the next page, select **Place Order** to receive your confirmation.