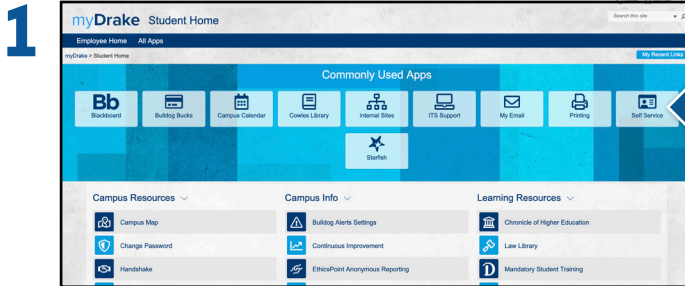
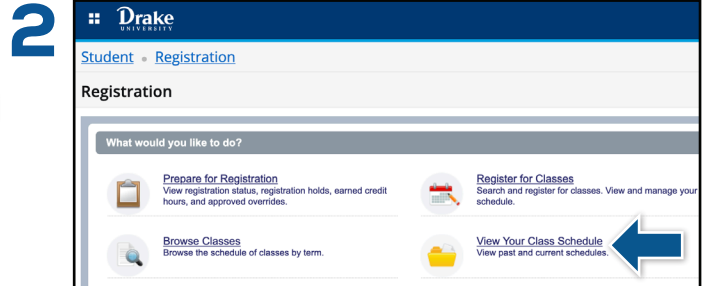


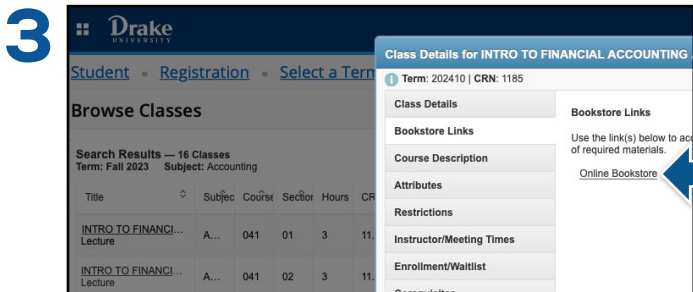
How to Order Course Materials From Your myDrake



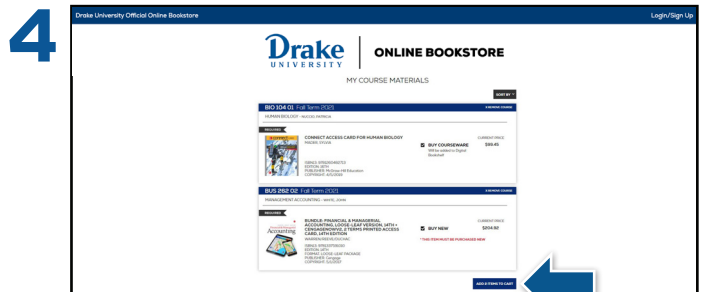
1 Log into myDrake. Select **Self Service** in the Commonly Used Apps section. On the **Registration Self Service** card, select **Registration Self Service**.



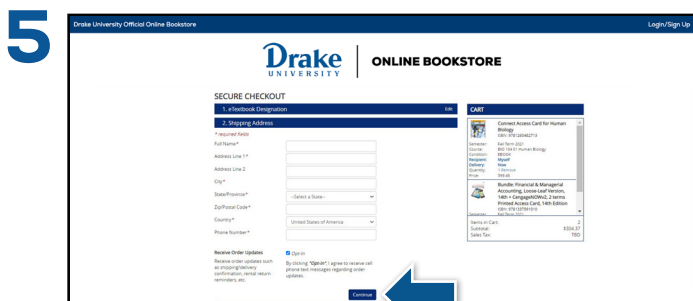
2 Once on Registration Self Service card, select **View Your Class Schedule**. From there the **Look Up a Schedule** tab displays your classes for the term. You can view current, future, and past schedules by using the **Term** pull-down menu.



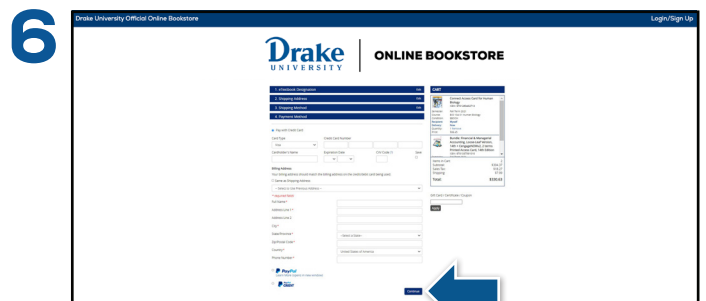
3 Select a Course Title to launch the **Course Details Pop-Up**, then select **Bookstore Links** on left-hand toolbar and select the **Online Bookstore** link.



4 Courses you're enrolled in will automatically populate. Select your purchasing options and select **Continue**. On the next page, review your order and select **Proceed to Checkout**.



5 Begin the checkout process by entering your shipping address. Select **Continue** to choose your shipping method.



6 Select your method on the payment screen: credit/debit card, Bulldog Bucks, or PayPal. Select **Continue** to review. If a rental is selected, a credit card is required for collateral and will not be charged unless the book is returned damaged, or not returned. On the next page, select **Place Order** to receive your confirmation.